

TWIN GATES TOWNHOME OWNERS ASSOCIATION
Regulation 2014 - 001
Process for the Creation and Adoption of Regulations

WHEREAS, Article VII, Section 1 of the Twin Gates Townhome Owners Association's Bylaws grant the Board of Directors (Board) the power to adopt and publish rules and regulations. To effectively exercise that power, a process is required to identify, define and administer the regulations.

Let it be resolved that the Board establishes the following process and procedures for the creation, deletion, modification and adoption of regulations governing the Twin Gates Townhome Owners Association (Association):

1 Proposal of Rules and Regulations

The Board or a member of the Association may submit a proposed regulation at a scheduled meeting of the Board, either in writing or by oral request, which subsequently will be drafted in writing.

2 Publication and Review

Once a proposed regulation (new adoption or modification/deletion of an old one) has been drafted in writing, the Board will communicate to the Association the details of the regulation and that the proposal will be discussed and voted upon at the next scheduled Board meeting. The mode of communication to the Association membership will be determined by the Board. No regulation addition, deletion or modification may be adopted without an opportunity given to the Membership for discussion at the Board meeting following its initial drafting.

3 Approval and Implementation

At the scheduled Board meeting and after consideration, the Board will vote through 'motion' by a majority to approve or disapprove the proposed regulation/rule. If approved the regulation will be adopted and distributed in final form to all Association Members either by US mail, electronic mail, Web site or within the newsletter. The Board will maintain a compilation of the adopted rules and regulations.

The rules and regulations will be enforceable by the Board in accordance with the Declaration and Bylaws of the Association.

4. Effective Date

All Regulations are effective on the date following the day of approval by the Board of Directors.

Date of Adoption: _____
Effective Date: 3-7-14
Certified By: 
(President, Twin Gates Townhome Owners Association Board of Directors)